

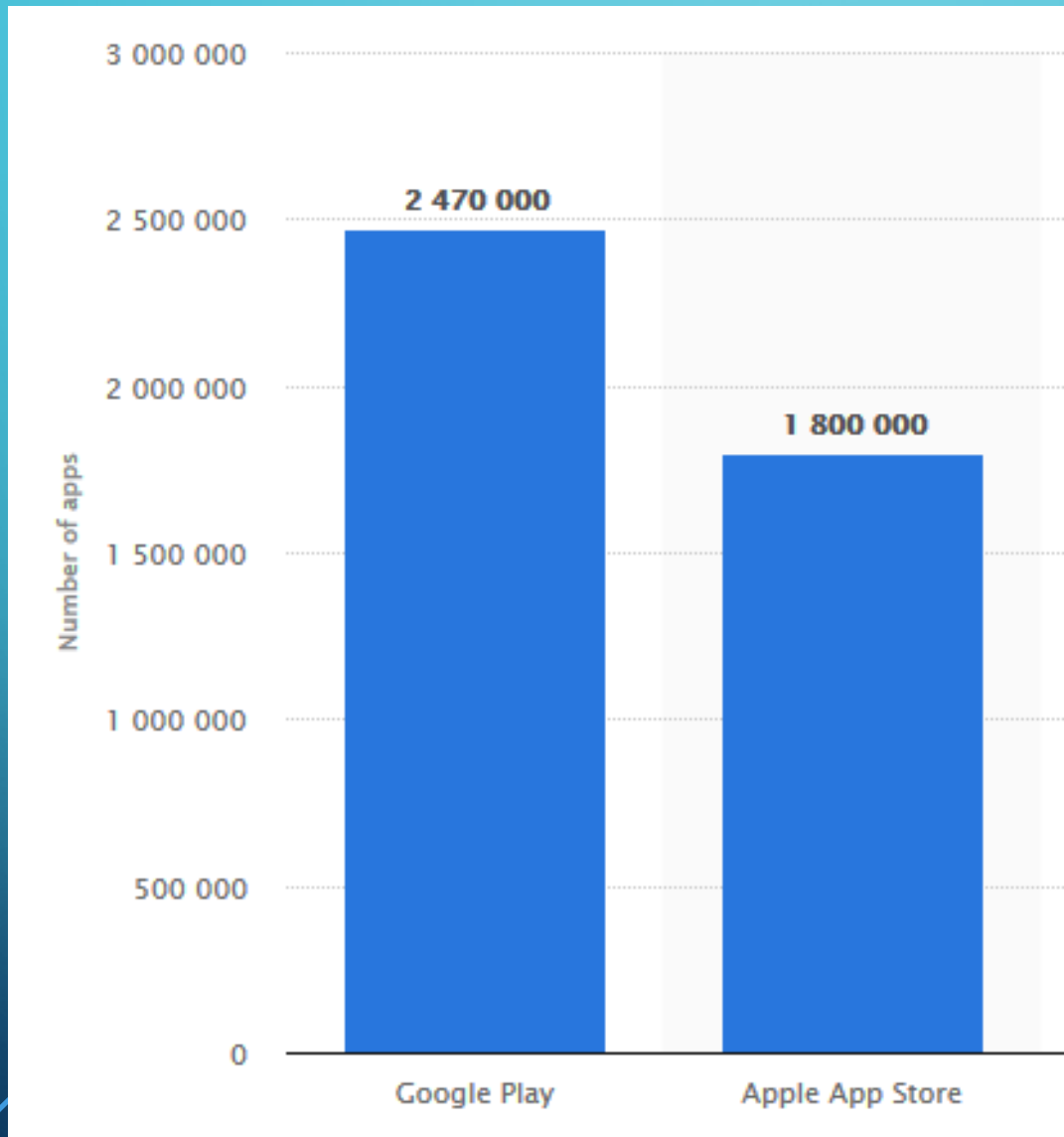


The Smartphone Make it Your Slave

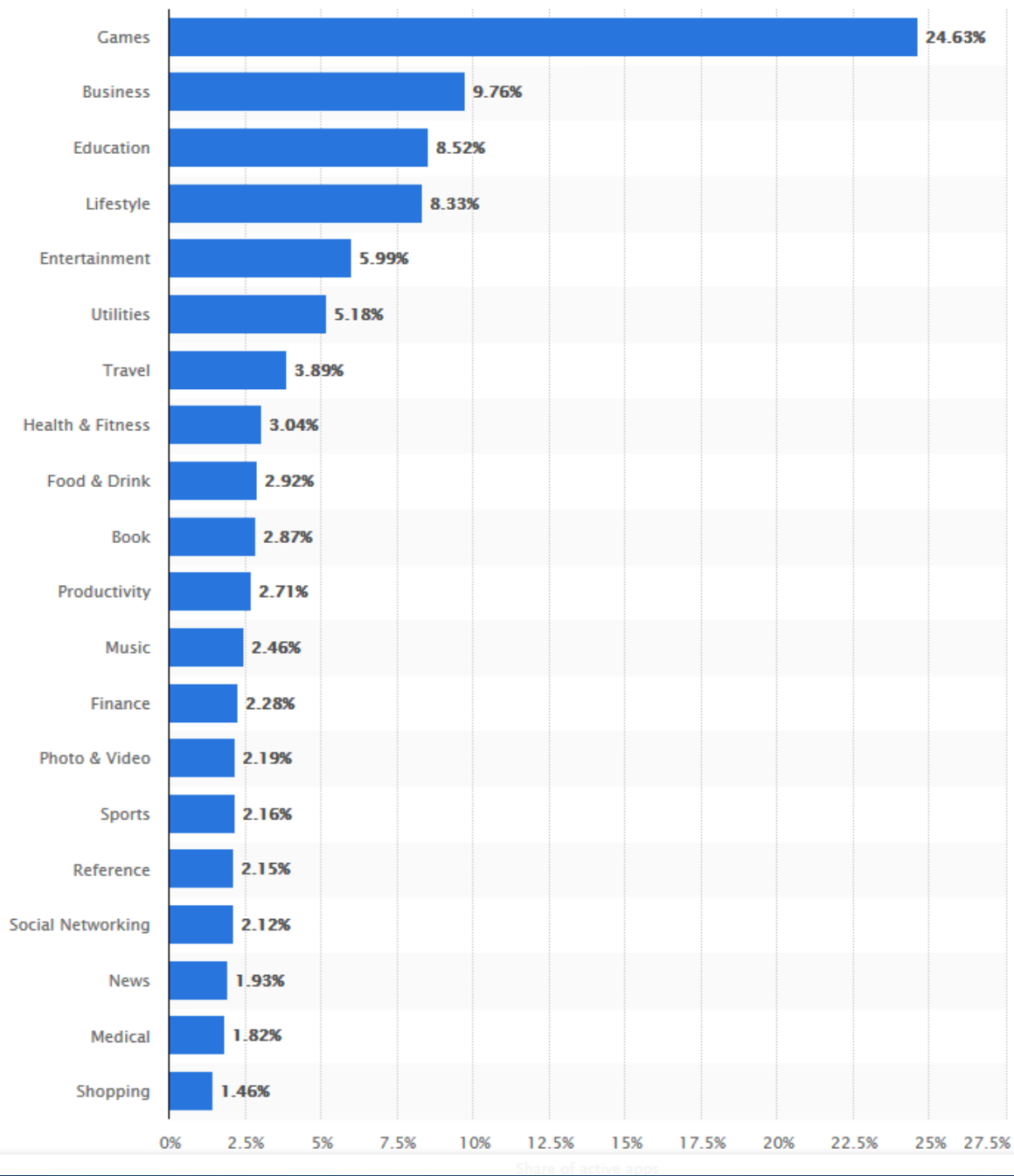
Tips to Organise Your Life!

- Smartphones are like mini-computers, with powerful processors and like your home PC, runs on an operating system such as Android (10) or IOS (13)
- You know it does more than a mobile phone but you probably brought it to make calls, receive and send emails and take photos.
- But it also allows you to browse the internet, play music, play & take video and run software called apps

Number of Applications to Choose from



Popular Categories



So what else can we do with them ?

- Manage Contacts
- Enjoy Social Networking
- Manage a calendar.
- Use Reminders
- Manage tasks.
- Keep up with the News
- Use Maps
- Manage your finances.
- Manage your home (Alarms, CCTV).
- Watch TV
- Keep Fit



Surf the Web 1

- Smartphones use fast mobile broadband or wi-fi connections
- All include a web browser - make sure you have 2 for backup.

To Use

- Select the home screen, and fire up the browser (e.g. Safari on iPhone Chrome on Android).
- You can tap the address bar at the top of the screen & type the web address using the on-screen keyboard.
- Or use the search facility to find the information.
- Navigating a web page on a smartphone is different to using a PC because you don't have a mouse. However the touchscreen makes it simple

Surf The Web 2

- *Gestures:*
 - A single tap on a web link will load the web page
 - A double tap automatically zooms into the web page.
 - A second double tap (when zoomed) zooms out to show you the entire page.
 - Pinch together with two fingers: zooms out.
 - Pinch apart with two fingers: zooms in.
 - Swipe: scrolls in the direction of your finger swipe.
 - Tap and hold to access commands, such as cut, copy, paste or to see the entire web address.

Get Started with Email 1

- Most smartphones use webmail services - such as Google Gmail - that can sync your contacts, email and calendar across your PC, smartphone and the web.
- This means you can access your email and calendar on the move using the smartphone's internet connection.

To Use

- Select the Home screen, then Settings, then Passwords & Accounts.
- Under Mail Accounts select Add Account, then enter the name of your account, email address and email password. For example with Gmail - enter your name, the gmail address (i.e., LoginName@Gmail.com), the password, and give the account a name, such as My Gmail Account. Click Next when done, and the account will verify your details.

Get Started with Email 2

- Then choose which services to sync - e.g. Mail, Contacts, Calendars or Notes, then press Save.
- Select Mail, and you'll see your inbox, sent mail and various folders from your webmail account. Click on Inbox to read email.
- To create an email, press the pencil icon. Enter the email address and subject and type the message. Once done, press Send.

ON LOCK SCREEN -

Somewhere in the SECURITY SETTINGS will be a setting where you can place a message which will show on the lock Screen.

So if the Phone is found, Your NAME OR CONTACT will be available to the finder without the need to unlock the phone.

If you are going to do Banking on your phone, it is ESSENTIAL you have a SECURE PASSWORD on your phone or you ENCRYPT it.

If you have nothing of interest and only use it as a phone, you could just swipe too open or have no lock at all to give you easier access.



In
Case of
Emergency

Interesting Apps to Explore

- **Digitise your documents (e.g. Evernote)**
- **Identify songs in an instant (Shazam)**
- **Use your Voice to Control actions (Seri, Google or Cortana)**
- **Change the keyboard (support the use of third-party keyboards)**
- **Find out where all your battery power is going**
- **How to get around London -Trains, Buses, Bike or walking (Citymapper)**
- **Get better Photography features using alternative app (e.g. VSCO)**

Tips

- **Use airplane mode to speed up charging**
- **Press Power and Home for a Screenshot**
- **Shake the phone for Undo (IOS)**
- **Use the Camera Flash as a torch**
- **Use your iPhone's LED flash for notifications**
- **Quickly flush the RAM on your iPhone using Power & Home (iOS)**
- **Set your alarm to get louder and louder (Android)**
- **Snap photos with a hardware button Volume on Phone or earphone**
- **Search for settings in settings**
- **Link device & Apps together (IFTTT stands for If This, Then That)**